

# Certificate Accounting Technician: NQF LEVEL 5

SAQA ID 80189 - 120 Credits

AT(SA) is a competency-based accountancy qualification and membership offered by SAICA, South Africa's leading accountancy institute. It provides a solid foundation in accounting, finance, and business practice, helping students transition from unskilled to qualified professionals. Designed to meet global standards and quality assured by SAICA, AT(SA) ensures relevance to the South African workplace and is accessible to aspiring accountants at foundational business levels.

## DESCRIPTION:

The Certificate in Accounting equips students with the skills to work as Accounting Technicians, focusing on more complex accounting functions. Graduates will confidently draft financial statements, manage budgets, and evaluate financial performance.

## PROFESSIONAL MEMBERSHIP:

This qualification leads to AT(SA) membership, offering support, advisory services, networking, and learning opportunities to strengthen skills, excel in current roles, and advance careers.

## ASSESSMENT:

This qualification uses computer-based assessments to evaluate students' ability to apply their skills and competencies in the workplace.

## DESIGNATION

After completing the qualification and two years of senior-level finance experience, graduates can apply for Platinum membership and use the designation "Member of Accounting Technicians SA."

## PROGRAM OUTLINE:

This qualification consists of 6 core units, all of which have to be completed to obtain the Certificate. The qualification covers the following units:

- 1 Financial Statements
- 2 Budgeting
- 3 Financial Performance
- 4 Internal Control and Accounting Systems
- 5 Personal Tax
- 6 Business Tax

## AT(SA) REGISTRATION PROCEDURES:

Students must register with AT(SA) through accredited training providers. First-time registrations require the following documents:

- Certified copy of a valid SA ID
- Certified copy of a valid school certificate
- Valid passport, study permit, and SAQA verification for foreign results.

## DURATION:

18 Months

## TYPE OF PROGRAM:

Part time / Distance Learning.

## ADMISSION:

Learners entering this qualification are expected to be competent in language, communication, and mathematical literacy at NQF level 4. Training providers may assess students to determine the appropriate starting level in the three-part qualification.